

BY-LAWS

STATE OF FRANKLIN SECTION
TENNESSEE CHAPTER
AMERICAN PLANNING ASSOCIATION
MARCH 22, 1996

Article I - Section Name and Area

The name of this Section shall be the State of Franklin Section, Tennessee Chapter of the American Planning Association. The area served by the Section shall be the Tennessee counties of Carter, Greene, Hancock, Hawkins, Johnson, Sullivan, Unicoi, and Washington.

Article II - Purpose

The purposes of the State of Franklin Section are:

TO ENCOURAGE and promote the profession of planning in northeast Tennessee;

TO PURSUE and develop regional cooperation;

TO PROVIDE opportunities for continuing education and professional and personal development; and

TO PROMOTE public understanding and awareness of planning practices and principles.

Article III - Membership

(A) Regular Members - This Section shall consist of all members of the Tennessee Chapter of the American Planning Association who work or reside within the area known as the State of Franklin Section.

(B) Associate Members - Those who have advised the Secretary of their decision to affiliate with the Section. Associate Members will be non-voting members.

Article IV - Section Officers

These officers shall be a Director, Vice Director, Secretary and Treasurer.

Duties of the Director shall be as follows:

- (1) To call and chair Section meetings;
- (2) To represent the Section on the Executive Committee of TAPA; and
- (3) To appoint permanent and ad hoc committees as necessary.

Duties of the Vice Director shall be as follows:

To fulfill the obligations of the Director in the Director's absence.

Duties of the Secretary shall be as follows:

- (1) To be responsible for all Section correspondence;
- (2) To maintain an up-to-date list of State of Franklin Section membership; and
- (3) Notify all members at least seven (7) days prior to a meeting.

Duties of the Treasurer shall be as follows:

- (1) To receive, safeguard, and distribute Section funds and maintain complete financial records of all transactions;
- (2) To prepare an annual financial report and distribute this financial report to members of the Section; and
- (3) To prepare a budget for approval by the Section at regular meetings.

Article V - Election of Officers

Election of all officers shall be by vote of regular members at a duly constituted regular meeting. Nomination of candidates for Section officers shall be conducted at the meeting of the election.

Article VI - Term of Office

The terms of all officers shall be two (2) years. No member shall serve in the same Section office more than two (2) consecutive terms.

Article VII - Vacancy

Should any office become vacant, the Section shall elect a successor to the position. The newly elected officer shall serve for the unexpired term of said officer.

Article VIII - Quorum

A quorum shall consist of 20% of the voting members of the Section.

Article IX - Meetings

The Section shall conduct two (2) regular meetings a year on or near the equinox of each year. Special meetings may be called by the Director as necessary. A quorum shall be required to conduct official Section business.

Article X - Voting

A majority vote is required to pass any motion. This shall be done by written ballot, voice vote, or any method determined appropriate by the Director.

Article XI - By-Laws

By-laws may be amended by a majority vote of the membership present at the meeting.

[bylaws]

Section I - Introduction

Section II - History

Section III - Description

Section IV - Conclusion