



THE AMERICAN PLANNING ASSOCIATION TENNESSEE CHAPTER

Executive Board Meeting Minutes

Conference Call, May 11, 2009

MEMBERS PRESENT:

Karen Hundt, AICP – President
Steve Neilson, AICP - Past President
Valerie Birch, AICP – Vice-President
Ambre M. Torbett, AICP - Secretary
Sam Edwards, AICP - State/Local Legal Affairs
Rick Gregory, AICP - National Legislative Affairs
Terry Langlois, AICP - Past-President & Professional Development Officer
Angie Charles – State of Franklin Section Director
Kathryn Baldwin, AICP, Knox Section Director
Brett Roller, West TN Section Director
Lisa Milligan, AICP – Middle TN Section Director

MEMBERS ABSENT:

Karen Rennich, AICP – Chattanooga Section Director
Meridith Krebs - Treasurer
Bill Terry, AICP - Chapter Lobbyist
Tim Hindrick – Student Representative

- I. **Approval of Minutes** – Motioned by Angie and Steve – unanimous*
- II. **National Conference Update** – Brett and Karen attended the conference and stated that despite the poor weather in Minnesota, the sessions were very good. Discussion followed.*
- III. **Winter Retreat Report – Financial Report** – Valerie reported that she has received all payment from attendees except one person whose check bounced. She estimated that TAPA made about \$2,000 approximately. She asked that the board finalize the date for next year January 27 – 29th, at Fall Creek Falls. Members agreed to reserve this time with the State Park with Exec. Meeting on that Wed. Have the state park reserve the rooms rather than TAPA VP. Full sessions on Thursday the 28th and ½ day on 29th.*
- IV. **Upcoming 2009 Fall Conference** – Theme and Schedule = Sept. 23-25th at Chattanooga Marriot/ Convention Center, “Green /Sustainability theme” Something on Ethics, Local Food Economies/Reception, Water Resources, Redeveloping Suburban/Greyfields, Incorporating new industry in small towns, transportation/land use planning, social exclusionary zoning, design review commission powers, handling difficult situations/mediation training, planning law and court cases, Randal Arendt, - retrofitting suburban strip corridors, Rick Bernhardt – Bells Bend Issues, transit, climate action plan/sustainability coordinator positions, green infrastructure/preserving urban parks, mobile workshop at Volkswagen Plant,*
- V. **Awards Committee** – Still need someone from Middle and East Tennessee. Ken Weems, Brett Roller, Kelly Martin, on committee so far. Buzz Johnson, Diane Davidson and one other person was willing to serve from East TN section. Lisa will email Karen a name and email for someone willing to serve from middle section.*

- VI. **CM Credits** – *Anyone still having problems? None noted. All seems to be okay for now.*
- VII. **CM Sponsorships** – *Should TAPA sponsor related organizations (University, MTAS, CTAS) as CM providers? Different tiers of provider now allowed. TAPA would still be the provider, but maybe these other agencies could put on the class/session. Steve is all in favor of providing for more CM opportunities, but TAPA would still have to be very involved. Karen read the CM sponsorship guidelines per APA/AICP program. Discussion followed. Terry said it is a good idea for us to help coordinate these programs going on in-state, but we need some type of review. We probably need to review these “canned” MTAS classes. However, members realized that these MTAS classes were directed for PC /BZA members, for which AICP CM do not apply. Sam suggested that MTAS and CTAS need to understand the AICP criteria. Terry agreed to follow up with this and to discuss with MTAS and CTAS so that they do not feel TAPA is “brushing them off”. Motioned made by Katherine and 2nd by Steve. Motion to have Terry contact MTAS, CTAS and other potential training providers that TAPA might want to co-sponsor with and report back to Exec. Committee. Discussion followed. Katherine suggested that even though CTAS and MTAS planning & zoning training is geared for PC/BZA members, it helps planners to have our board members better trained so that they understand and support planners. Motion passed unanimously.*
- VIII. **FAICP Nominations** – *New list was emailed to Exec Board on May 11th, included four more folks meeting the 15-year minimum membership with AICP. We need to come up with some names for nominations. Sam Edwards was nominated. Sam would like to support Bill Terry. Steve also mentioned that we submit our list from last year. Do we want to recommend anyone new? Bill Terry, Michael Marchioni, and Sam Edwards. Katherine has the forms completed for Bill and Sam and Steve and Angie will resubmit for Dr. Mike. Discussion followed. Multiple letters are required. Karen will send nominators the guidelines for FAICP nomination submittals. FAICP guidelines are not published yet on the APA website but submittals are due in November.*
- IX. **PODO** – *Still vacant. Dan Hawk said thank you but he cannot fulfill this position at this time. Members suggested Stanley Harrison. Steve nominated Stan, seconded by Angie. Motioned passed unanimously. Karen will give Stan a call. The PODO position is appointed by Exec Board.*
- X. **APA** – *Considering an Affiliate Member category for elected and appointed officials. – Discussion followed. APA trying to gear benefits towards these folks, special place on website, APA is gathering input at this point.*
- XI. **Chapter-Only Memberships** – *Meredith and Ambre have coordinated with state planners to ensure their contact information is correct. Meredith will be sending out invoices all at the same time this summer to Chapter-Only members. Invoices will be sent via email.*
- XII. **Website** – *Did Section Directors get added? Karen said she would contact Sara, webmaster. Steve reminded that it would be nice to have the section map on the website as well*
- XIII. **Bylaws** – *Vote at the Fall conference. – Katherine and Rick will have this ready for the Fall Conference. All officers should review their job descriptions to ensure that it is reflective of what they do. Send changes to Katherine and Rick. Katherine will send out a copy of the latest by-laws. The latest copy was emailed before the Winter Retreat.*
- XIV. **Newsletter** – *Each Section should submit news to Valerie. Each section should designate a reporter as an officer. Karen asked for each section come up with a reporter.*
- XV. **Future Conference Calls** - *Members agreed that afternoon conference calls are a good time but members agreed that Thursdays would work better than Mondays. Discussion followed.*

XVI. **APA Webinar** - Rick Gregory asked if we would be interested in participating in the Free APA webinar. Discussion followed. There are some fees associated with this such as the long distance call. Planning Law Division will be hosting the next webinar. Would TAPA be willing to sponsor these type of events? Rick will look into the details of participating and sponsoring this type of training.

XVII. **Adjournment** - Motion to adjourn by Katherine, 2nd by all. Members adjourned at 3:06 PM.