



TAPA Executive Committee

Conference Call Minutes

July 23, 2010

1. **Members Present** - Karen Hundt, Karen Rennich, Rick Gregory, Brett Roler, Ambre Torbett, Meredith Krebs, Tim Roach, Valerie Birch, Sam Edwards, and Steve Neilson
2. **Approval of Minutes of the April 6, 2010 Conference Call** - Steve Neilson motioned to approve the minutes and seconded by Valerie Birch. Minutes approved unanimously.
3. **2010 Fall Conference (Knoxville)**
 - Awards - Discussion postponed as no member present from Knoxville region on-line.
 - Ed Cole recognition - suggestion by Buzz Johnson
4. **Conference cancellations / Refunds** - Valerie was finalizing the refund policy based upon feedback. There were a few minor changes. She will send this out to everyone. This should be posted on the website. Karen H. suggested that all new policies should be posted on the website.
5. **TAPA/TNASLACM Credit Exchange Proposal**
 - Request for exchange or swap fee for CM credit. ASLA suggested a reciprocal agreement so TN members could take advantage of the August 26-27 ASLA conference, to be held at the Bridges Center in Memphis. Discussion followed. The APA policy requires the chapter to be involved in the development of the agenda and sessions. Karen Rennich stated that it was a lot of work for the CM entry, as it provides the biography of the speaker, content of the session and how it relates to planning development. Karen Hundt will follow through with ASLA contact and ask if they are willing to do all of the legwork on getting AICP approval. This item was deferred until Karen H. could discuss with Terry Langlois and the ASLA contact.
6. **Sponsorship Request from Nashville Civic Design Center**
 - Wanting to get TAPA to sponsor this event for \$250. Karen H. forwarded the information last week via email. Discussion was made regarding if our members could attend for free and would they be willing to apply for CM credit. Ambre Torbett suggested that we propose policy on whether or not we sponsor a planning related event and CM credit alternative conferences. Meredith stated

that we have \$1500 as a line item for sponsoring such type of events. She stated that last year we helped sponsor other events, but this is the first request for this year. Karen H suggested that a proposed policy would be a) money in the budget for such event; b) set a maximum amount per event; c) apply for and offer CM credit; d) diversity of geographic area to make accessible for our members, and e) that the Executive Board would vote each time. Karen R motioned in favor of the proposed policy and seconded by Meredith. Karen R. suggested that the above policy be forwarded to our website manager, Sara Powell. Ambre agreed to do so. All members voted in the affirmative.

7. **Budget** - Meridith - This year's APA rebate is only going to be \$5,200, which is down from the budgeted amount of \$7,200. All section checks were mailed out last month. Meredith received the seed money and profit-sharing check from the Chattanooga Conference committee hosts. That is now officially closed out.
8. **New PODO** - Stan needs to step down as he is very busy with the Floodplain Management duties with FEMA and the state. Karen Rennich suggested Anne Coulter, with the University of Memphis. Valerie Birch suggested Doug Dulaney might have time to devote to this position. She also suggested asking Dan Hawk to see if anyone else from his agency would be willing to serve. She agreed to call Dan soon. Members agreed.
9. **Elections** - Rick said he is ready to go, but his email server locks down to the email firewall and security protection. The ballot is ready to go, however the technology is not working. Karen Hundt suggested a back-up plan. She can do it, but since she is on the ballot she felt it might not be appropriate.
10. **Newsletter** - Tim has made contact with each Section. He is learning the Adobe software and hopes to do an addition right after the conference to highlight the sessions, keynote speakers, articles as the centerpiece for the newsletter. He hopes to have an October 1 mail out. He will continue to request articles. Discussion ensued regarding possible topics for the newsletter, such as local ordinances permitting or regulating egg production/hen raising or Movable Signs/Human Sign Codes. Discussion followed. Karen H. suggested that we ask Stan to write an article regarding the Floodplain Management News and Events. Tim also asked Karen H. to include a standard President's Corner piece.
11. **TN FAICP - Chapter nominations proposal** - Sam stated that he recently proposed establishing some criteria. He emailed the proposal to members. Rick suggested that we title it something different so as to avoid any conflict with the National Fellow AICP. Discussion followed. Karen Rennich offered to compile comments and will send out to the board for review and vote by email. Members agreed to send their response by next Friday for proposed names, changes to criteria and name for such recognition.
12. **Adjournment** - members adjourned at 11:55am.