



THE AMERICAN PLANNING ASSOCIATION

TENNESSEE CHAPTER

Executive Board Meeting Minutes

September 23, 2009 @ 12:00 PM

MEMBERS PRESENT:

Karen Hundt, AICP – President
Steve Neilson, AICP - Past President
Valerie Birch, AICP – Vice-President
Sam Edwards, AICP - State/Local Legal Affairs
Rick Gregory, AICP - National Legislative Affairs
Kathryn Baldwin, AICP, Knox Section Director
Lisa Milligan, AICP – Middle TN Section Director
Karen Rennich, AICP – Chattanooga Section Director
Brett Roller, West TN Section Director
Bill Terry, AICP - Chapter Lobbyist

MEMBERS ABSENT:

Meridith Krebs – Treasurer
Terry Langlois, AICP - Professional Development Office
Tim Hindrick – Student Representative
Ambre M. Torbett, AICP - Secretary
Angie Charles – State of Franklin Section Director
Stanley Harrison - Planning Official Development Officer

CALL TO ORDER: *President Karen Hundt called the meeting to order at 12:10 PM.*

DISCUSSION ITEMS:

I. MINUTES

Steve Neilson moved to approve the minutes, which was seconded by Karen Rennich and approved by a vote of 10 to 0.

II. CONFERENCE UPDATES

Fall Conference

Karen Rennich gave an overview of this year's fall conference. She indicated that there were 155 full registrants and an additional 15-20 people for the breakfast and lunch sessions. All of the sessions were certified by the AICP for CM credits. She also indicated that they had received approximately \$23,000 in sponsorship and that the conference should break about even.

Kathryn Baldwin gave an update on the 2010 fall conference which will be held in Knoxville (Sept. 29th - Oct. 1st) at the Hyatt Regency.

Winter Retreat

Valarie Birch gave an update of the 2009 and 2010 Winter Retreats. Ninety-two people attended the 2009 meeting which made approximately \$2,000 in profits. The 2010 meeting will be held at Fall Creek Falls State Park on January 27 & 28. Originally, they had hoped to hold the retreat in Gatlinburg; however, the hotel did not return any of their calls.

III. BUDGET

Karen Hundt indicated that the Chapter was in sound financial shape and that she should have a budget for the Executive Committee to vote on in the near future.

IV. BYLAWS

Kathryn Baldwin and Rick Gregory indicated that they proposed amendments to the bylaws were almost ready to be voted on. A question arose as to whether members could vote by email. It was agreed that under the previous revisions there was an amendment to allow members the option to vote by email. The Committee agreed that the bylaws would be emailed out and voted on at the Winter Retreat and those who don't attend could vote by email.

V. ADJOURNMENT

Being no further business the meeting was adjourned at 1:15.